

**RCW 65.04.045 RECORDED INSTRUMENTS--REQUIREMENTS--FORM  
(EFFECTIVE JANUARY 1, 1997)**

- (1) When any instrument is presented to a county auditor or recording officer for recording, the first page of the instrument shall contain:
  - (a) A top margin of at least three inches and a one-inch margin on the bottom and sides;
  - (b) The top left-hand side of the page shall contain the name and address to whom the instrument will be returned;
  - (c) The title or titles of the instrument to be recorded indicating the kind or kinds of documents or transactions contained therein. The auditor or recording officer shall only be required to index the title or titles captioned on the document;
  - (d) Reference numbers of documents assigned or released with reference to the document page number where additional references can be found, if applicable;
  - (e) The names of the grantor(s) and grantee(s) with reference to the document page number where additional names are if applicable;
  - (f) An abbreviated legal description of the property, including lot, block, plat, or section, township, and range, and reference to the document page number where the full legal description is included, if applicable;
  - (g) The assessor's property tax parcel or account number.
- (2) All pages of the document shall be on sheets of paper of a weight and color capable of producing a legible image that are not larger than fourteen inches long and eight and one-half inches wide with text printed or written in eight point type or larger. Further, all instruments presented for recording must have a one- inch margin on the top, bottom, and sides for all pages except page one, be prepared in ink color capable of being imaged, and have all seals legible and capable of being imaged, and no attachments may be affixed to the pages.

The information provided on the instrument must be in substantially the following form:

This Space Provided for Recorder's Use

When Recorded Return to:

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Document Title(s)

Grantor(s)

Grantee(s)

Legal Description

Assessor's Property Tax Parcel or Account Number

Reference Numbers of Documents Assigned or Released

[1996 c 143 § 2.]

NOTES: Effective date--1996 c 143: See note following RCW 36.18.010.